

Town of Middleton
Board of Selectmen Meeting
October 5, 2015

Approved By
Board of Selectmen


Called to order at 6:31 P.M

BOS Members Present: J. Bailey, J. Hotchkiss, M. Schwarz

Pledge Recited

Signature Action:

- J. Hotchkiss motions to accept the minutes from the 9-28-15 board of selectmen meeting as written. M. Schwarz seconds, all in favor.

Old Business

- James St. Jean auctioneers spoke about the upcoming auction of town properties. Question if wanted to be absolute or reserve. Board decided reserve, so there will be a minimum amount for properties. Tentative date of November 14 set for auction. This will be held in the Highway Garage. Starting at 10:00 AM. Auctioneers would like access at 8:30 AM. L. Parker needs to contact attorney for a generic memorandum of agreement to use that day. Auctioneers would like copies of the tax maps, and would like to know if the properties have water rights. Discussion on if listing would state buildable or not buildable. Board decided this would not be included on the listings. Town does not want to be held responsible if a lot is not buildable.
- IT proposals- 3 proposals have been submitted.
 - 2-way communications- \$45,420 annually
 - PC Doctor- \$5,610 annually
 - Spaulding Hill- \$12,440 annuallyM. Schwarz will review all the details of each proposal and the original proposal from RMON. This will be tabled till next BOS meeting. Decision will be made then.

New Business

- J. Bailey mentioned how we are coming into the budget season. All departments need to start preparing. Board is hoping each Department Head to have to only meet once with the Board and Budget committee all at once.
- Property offers- L. Parker spoke about a property on Deer Run that there was an offer on over a month ago. Since the town has not owned this property for three years, notification had to be sent to the previous owner giving 30 days to reply. Those 30 days is up with no reply. M. Schwarz motions to accept the bid made for Map 18 Lot 56. J. Hotchkiss seconds, all in favor. Offer on properties on Pond Road, discussion was to not accept at this time, wait for the auction. L. Parker brought up the property from the last meeting on Pine Ridge Road. We will direct the individual to the auction.
- Police computers- Last year \$8,000 was added to the new equipment/computer line for a new server for the police department. They decided to go another route and connect to Strafford County directly, so no need for the server. Sgt. Brown would like to propose buying mobile computers with mounts for three of the cruisers. This cost would be \$6,865. He would like to use the money saved from not purchasing the server. Discussion had and the BOS would like to look at the budget before making a decision. L. Parker mentioned that the lights for the new cruiser were supposed to be paid for with the server savings. BOS would like to review past meeting minutes for clarity. Tabled till tomorrow when BOS will review budget.

Public Participation

- Fire Chief B. Lawrence brought forth purchase orders for pre-approval for new gear and EMS helmets. There currently five individuals from the department scheduled to take the EMR class. This is \$500 each. L. Parker printed out the fire budget to review. There is \$5,231 left in training and \$6,891 left in the equipment line. Pre-approval approved.
- S. Dooley questioned the Recreation Committee using buses for the Halloween Event. J. Bailey spoke regarding the request for 1 bus. S. Dooley stated she was told 2 buses. J. Lawrence and S. Dooley will be the drivers. S. Dooley will connect with the PD and do a pre-run for safety concerns.
- J. Coskie spoke about recycling issues that she has seen. She thinks people are in need of containers and recycling labels.
- J. Bailey thanked resident Dave Maier for donating a propane heater for the FD trailer.

M. Schwarz motions to enter into non-public per RSA 91-a: 3 II b @ 7:57 PM. J. Hotchkiss seconds, all in favor.

J. Hotchkiss motions to re-enter public session at 8:24 PM. M. Schwarz seconds, all in favor.

J. Hotchkiss motions to seal the minutes from the non-public for 1 year. M. Schwarz seconds, all in favor.

J. Hotchkiss moves to offer conditional offer of employment for police secretary to Roxanne Pageau, offer must comply with all town and police hiring regulations. M. Schwarz seconds, all in favor.

J. Hotchkiss moves to offer a 1 year probation conditional employment to Patrick McMullen as a part-time police officer must comply with all town and police hiring regulations. M. Schwarz seconds, all in favor.

Sgt. Brown asked to re-visit the police computers. L. Parker printed out the entire budget. The new cruiser lights will not come from the computer line as stated previously. Detail funds and ACO vehicle maintenance will be used to strip the old cruiser and add lights to the new cruiser. New police cruiser computers will come out of the computer line.. M. Schwarz motions to approve the purchase of the police cruiser computers not to exceed \$6,865. J. Hotchkiss seconds, all in favor.

J. Hotchkiss motions to adjourn @ 5:59 PM. M. Schwarz seconds, all in favor.

Respectfully submitted by:

Laura Parker, BOS Secretary